

Roll Call: Mitch Palmer, Sue VanderZicht, Karen Lekas, Donna Chiacchia, Jerry Snook

Guest: Cathy Warren

Apologies: Melanie Brundage, Janet Oliver, Jay Taintor

Disposition: Vestry met with refreshed establishment of quorum requirements; see section 6

Vestry Meeting

1. Open in Prayer: Mitch Palmer
2. Devotions: Mitch Palmer
 - a. What are the four scariest words in the Bible: “Thy Will be Done”
 - b. Do we really mean that? – To surrender yourself totally and allow His will be done has only been successfully done by Jesus Christ
 - c. Let Go and Let God
3. Devotions for October: Karen Lekas
4. Confirmed next meeting dates for Vestry (Tuesday, October 8th) and Executive (As Required)
 - a. Executive meetings are conducted via teleconference on an as needed basis
5. Minutes from June 2019 Meeting
 - a. Motion to approve Sue VanderZicht; Second Jerry Snook; Vote of the Vestry – Approved
6. Senior & Junior Warden Notes
 - a. Quorum versus Majority – Discussion
 - i. Simple majority (5) with three of the five being officers
 - ii. An officer may have a proxy
 - iii. Motion: Donna Chiacchia; Second; Mitch Palmer Vestry Voted to approve
7. Treasurer’s Report and Financial Matters: Karen Lekas
 - a. July, August reports were approved by the Vestry via email
 - b. September’s report will be issued and voted on via email
 - c. Donation to Fix Organ from Nancy Piper (\$20K); If more is needed, vote to take from Organ Fund
 - i. Motion to approve Mitch; second Karen; Vestry – Approved
 - ii. Servicing of the organ to be coordinated through Karen with Tom Hite and the Vendor
8. Diocese and Regional Ministry
 - a. Combined service at 9:00AM on September 29th Trinity
 - b. Brunch and Presentation immediately following the service
 - c. Workshop to be conducted by Advantage Consulting, LLC:
 - i. Clarifying Intention
 - ii. Creating Objectives
 - iii. Next steps for Plan/Execution/Cadence
 - iv. Workshops with Vestry & Search Committee
 - d. A couple of churches will be presented for full-time ministers (by the Diocese) but we will not be because we are not following the Diocese’s preferred format.
 - i. Trinity (and St. John’s) elected to follow another program being provided by Advantage Consulting, LLC that is not part of the Diocese vendor list
 - e. Safe Church Training is on September 21 – Mitch, Sue, Donna attending
 - f. Small Church workshop is on September 28 – Donna, Cathy, and Jerry attending

Committees and Reports

1. Buildings and Grounds: Sue VanderZicht
 - a. Bought a new toilet seat for the woman’s room lower level
 - b. Gutter people are coming in November
 - c. Deb Carkin’s Boy Scout Troop to rake leaves (?); Mitch and Sue will inquire

- d. Furnace is working but needs to be serviced; Sue pursuing with vendors
 - e. Police will be spraying for mosquitos; left message on parish office VM
 - f. Stained glass window repair estimate can be done for free – windows would be updated – to be coordinated by Mitch Palmer
2. Outreach/ Stewardship & Contributions/ Time and Talent Program/ Evangelism
 - a. Mitch to coordinate Stewardship with Tom Stone
 3. Search Committee/Business Transformation Strategy
 - a. Advantage Consulting, LLC will be making a second joint parish presentation on September 28
 - b. After this presentation, the parishes (Vestry & Search committees) will meet separately, through a series of 3 to 4 workshops at AC, LLC HQ in Whitinsville to document their business transformation strategy; The BTSD includes the Profile
 - c. It is anticipated that the BTSD, its implementation, and results should be completed by end of Q2-2020
 4. Capital Campaign
 - a. All activity deferred; focus will be on The Intentional Journey Program: Building a Business Transformation Strategy
 5. Communications (Website, Tidings, Bulletin, FB, Correspondence to the Parish)
 - a. New website for Trinity01588.com; currently under construction
 - b. St. John's web service sponsored for one year by Trinity
 6. Worship/ Music/ Altar Guild/ Acolytes/ Ushers/ Readers/LEMs
 - a. Altar Guild members needed; would like to identify from the survey the seven people expressing interest in being on the Altar Guild
 - b. Acolyte Training will be provided based upon outreach to a few particular families; should they express interest, Mitch Palmer will oversee training
 7. Pastoral Care
 - a. Al Holden will visit Todd Buckley prior to his surgery
 - b. Al Holden is also visiting parishioners at Beaumont
 8. Hospitality – No Report
 9. Christian Education (children, adults) – No Report
 10. Admin and Office
 - a. Clarification on directives to Parish Secretary discussed
 - b. Parish Secretary is not a shared resource with St. John's
 - c. Senior & Junior Warden (Trinity) will coordinate with Parish Secretary any activity above and beyond activity directly for Trinity parish

Closing Prayer – Lord's Prayer

Meeting Adjourned 8:12 PM

Respectfully submitted,

Donna L.K. Chiacchia, Clerk, Trinity Parish Whitinsville, MA