

January 31, 2019

Dear Brothers & Sisters in Christ:

These are the minutes from the 111th Annual Parish Meeting. There were 18 parishioners in attendance who enjoyed an enhanced coffee hour prior to the meeting.

Please email us at trinityoffice@trinity01588.com with any questions or comments. The Annual Reports and the minutes will also be posted on our website: www.trinity01588.com

If you use Facebook, please ensure to “like” us at <https://www.facebook.com/TrinityEpiscopalOnTheCommon/>

Yours truly,

Donna Chiacchia, Clerk
Trinity Episcopal Church Whitinsville, MA.

The 111th annual meeting (Reports of 2018) of the Trinity Episcopal Church, Whitinsville, MA came to order at 11:15AM on January 27, 2019.

1. Mitch Palmer called the meeting to order and led us in prayer.
2. Details for each report are in the Annual Meeting booklet; if you need a copy please ask Cathy Warren
3. The minutes of the last annual meeting were reviewed.
 - a. Everyone was registered to vote on the meeting minutes by the attendance sheet.
 - b. Tom Stone – motioned – Heather Lukas 2nd – Parish voted to approve.

In attendance: Mitch Palmer, Karen Lekas, Donna Chiacchia, Heather Lukas, Melanie Brundage, Wendy Slavin, Jim Slavin, Janet Oliver, Cathy Warren, George Warren, Sue Stone, Tom Stone, Gerald Butcher, Sue Breault, Pam Burrill, Noah Burrill, Nancy Piper, Ken Piper

Senior Warden Report

1. Interesting and a challenging year but fulfilling and satisfying
2. Still able to open the doors and pay the bills
3. Interim agreement with Father George Warren for 1 year at ¼ time
4. Pressure off of us (Trinity & St. John's) to find a priest for administering communion (at least once a month)
5. We have not stopped searching for a priest; working with Dioceses to find a rector
6. Working in collaboration with St. John's – Advent, Christmas, Lent, Easter, Summer
7. This is not a first step to a merger – we are separate congregations working in collaboration

Junior Warden/Property & Grounds Report

1. Junior Warden not in attendance due to birth in the family
2. Congrats to Sue for being a “Grammy” the third time
3. Report submitted as written by (Senior Warden) Mitch Palmer Highlights:
 - a. Beginning in 2018 Sunday services were held in the undercroft; After several appointments with the heating contractor we were able to hold services in the church.
 - b. Nick our cleaning person was hired to regularly clean the chapel and hall areas; doing a great job and we have requested his assistance to include the undercroft and bathrooms.
 - c. Congrats and thank-you to George and Cathy Warren and Jay Taintor for refinishing the Rector's office
 - d. The undercroft floors were stripped and polished by Enterprise professionals in February; Education building floors were polished .
 - e. The rectory is ready for surface cleaning and inspection for any refurbish or updates deemed necessary during its vacancy.
 - f. Exterior lawn maintenance continues on track. Fall clean up volunteers were focused and fantastic!
 - g. No large projects were scheduled for 2018; We will continue to monitor the buildings and grounds conditions going forward in 2019.

Stewardship

1. Pledges are reduced from last year due to reasonable circumstances (i.e. relocation & age appropriate housing)
2. This year we have 32 pledges versus 40 from last year but average pledge amount has increased
3. FY2018 Actual Pledges \$65,214: (40) Pledges: \$1,630/pledge
4. FY2019 Budgeted Pledges \$65,076: (32) Pledges: \$2,034/pledge

Acolytes

1. We have four acolytes and three are from one family; all four very dedicated
2. More consistency for them now that we have an interim priest
3. Proposing to Father George to do some acolyte training

Altar Guild

1. Report submitted as written by (Senior Warden) Mitch Palmer
2. Altar Guild consists of Wendy Slavin, Sue Bates and Sue VanderZicht; volunteers needed
3. Please contact: suevanderzicht@verizon.net or cell 508-400-7715

Capital Campaign

1. Disbanded until we have a permanent rector
2. No deposits or disbursements made to this account in 2018
3. Current balance as of 10/31/2018: \$35,602.10
4. Any money that needs to be appropriated from the fund for any reason will be reviewed with the Vestry and the Financial Secretary, Jim Slavin.
5. Money will remain in separate checking account
6. Until we have a clear direction on whether or not we still want to make the building handicapped accessible, the committee will remain disbanded; money will not need to be appropriated from the checking accounting until we have this direction
7. Janet Oliver is still attempting to appropriate money from the State (i.e. Historical Society)

Communications

1. Communications were consistent in 2018 utilizing several channels such as Facebook and the New Uxbridge Times.
2. Extra effort has been put into advertising via Facebook because Jerry Snook has been added as an Administrator.
3. We are now up to 176 “likes” which is up 9% from last year.
4. The average number of visits per week to the website remains at about 140 per week; Updating the website on a more regular basis should help to increase the views.
5. A steady state ad has been implemented for 2019 in The New Uxbridge Times; Hopefully this drives people to the website and the donate button.

Hospitality/Outreach

1. Special thanks to the team: Heather Lukas, Wendy & Jim Slavin, Joyce Mowry, Donna Chiacchia, Janet Oliver, and Pam Burrill; many others that pitch in ad hoc are greatly appreciated
2. Service at the picnic grounds (preceding the annual church picnic) was a big success and we want to continue with this cadence
3. Al Holden will continue to be auctioneer at the Billsbury Bake-off
4. Outreach events: Continuing with the Valentine Cards; Alternatives has been sold but the annual event will more than likely continue; Coat Drive was very successful – 11 bags of coats and 1 bag of hats; raised about \$400+ at the Annual Billsbury Bake-off; very generous for Thanksgiving

Month	Event	To Benefit	Amount Raised
February	St. Valentine's Day Cards	Parishioners who are shut-in	21 cards mailed
June	Alternatives Valley Friendship Tour	Alternatives' clients	\$2,345
September	Chicken BBQ & Corn Roast	Trinity's Christian Education Fund	\$104
October	October Coat Drive	Peace of Bread Ministry	11 bags of coats & 1 bag of hats
November	Billsbury Bake-Off & Spaghetti Dinner	Habitat for Humanity & The Gideons	\$422

Music Report

1. Report submitted as written by (Senior Warden) Mitch Palmer
2. Our Organist has remained very dedicated and flexible despite the several personal and parish challenges; we are very grateful to Tom for all his dedication
3. Nancy Oliver chooses music with her daughter Janet which helps Nancy stay involved
4. Proposing Tina Luce – once or twice a year a concert; could possibly do a concert with her in Salem
5. Karen Lekas to pursue idea with Tina

Nominating Committee

Officers

- SENIOR WARDEN: Mitch Palmer 1st Year
 JUNIOR WARDEN: Sue VanderZicht 1st Year
 CLERK: Donna Chiacchia 6th Year
 TREASURER: Karen Lekas 13th Year

1. Vestry Member Continuing (2nd 3 year term, ends January 2022) Janet Oliver
2. Vestry Member Continuing (1st 3 year term ends January 2020) Jerry Snook
3. Vestry Member Continuing (2nd 3 year term, ends January 2020) Jay Taintor
4. Vestry Member Continuing (1st 3 year term ends January 2020) Melanie Brundage
5. Delegates to the Northbridge Association of Churches (NAC) Linda Taintor
6. Delegates to the Western MA Diocesan Convention Mitch Palmer
7. Need Additional volunteers and alternative delegate

NAC

1. Report submitted as written by (Senior Warden) Mitch Palmer
2. Trinity donates Easter, Thanksgiving, and Christmas food baskets to 10 Families with 11 children
3. Trinity also sponsors the Giving Tree for these same families each Christmas season
4. Trinity has also faithfully sponsored Walk for Hunger and the Backpack Program

Outreach Events Proposed for 2019 – To Be Finalized

Date	Event	Implementation	To Benefit
January to March	Collection for The Emergency Shelter	Box at back of the church with a list of items	The Blackstone Valley Emergency Shelter
Sunday Feb. 11 th	Valentines Cards to Shut-Ins	Sunday School class create; parishioners sign at coffee hour; LEMs distribute	Various Seniors and Trinity Parishioners in the area
Sundays in March	Easter Food Basket	Bulletin Board in back of the Church	NAC Churches Area Families in Need
May (TBD)	Annual Alternatives Blackstone Valley Tour	Trinity in tour & sponsors donations	Alternatives
Sunday June 24 th	Annual Church Picnic	West Hill Dam	Fellowship Trinity St. John's
Sundays in October	Coat Drive	Collect gently used coats in choir room	Local Clothing Ministry
Sundays in November	Thanksgiving Food Basket	Bulletin Board in back of the Church	NAC Churches Area Families in Need
Saturday Nov. 17 th	Annual Billsbury Bake-Off	Spaghetti Dinner & Bake Auction	Local Chapter of Habitat for Humanity
December	The Giving Tree and Christmas Food Baskets	Giving Tree: Pick an Ornament from the Tree Food Baskets: Bulletin Board in back of the Church	NAC Churches Area Families in Need

Parish Registry Report

1. 0 Baptisms
2. 0 Wedding
3. 3 Funerals
 - a. Shirley Hanna
 - b. Mary Ames
 - c. Carol M. Bowen

Sunday School

1. Karen Lekas is Chair of the Sunday School
2. Deb Carkin and Doreen Costa take turns being a teacher or a second adult in the classroom
3. Approximately 6 children intermittently attend that range from pre-school to middle school
4. Lessons are from the hands on Bible curriculum or season appropriate
5. The children also learn about the various areas of the church and Outreach; they assist with i.e. clean-up of the grounds
6. The highlight of the school year was the putting on of our Christmas Pageant at St. John's Millville to a combined congregation of St. John's and Trinity.
7. Contemporary music was used and everyone enjoyed the pageant.

Tidings

1. Cathy appreciate everyone's help in getting articles
2. Tidings has been published faithfully every quarter
3. Bulletin announcement to be steady state for Tidings

Finance Report/Treasurer Report

1. Designated gifts are not considered operating income
2. Undesignated gifts are considered operating income

Delegates for the Convention

1. See Nominating Committee section
2. Volunteers needed
3. Mitch will be a delegate (again)

Deanery Delegate

1. Volunteers needed

Noah Burrill moved to adopt all reports – Ken Piper second – parish approved

Closed the meeting in prayer led by Mitch Palmer and the Lord's Prayer with all those in attendance

Meeting adjourned at 12:15 PM

Respectfully submitted,

Donna Chiacchia, Clerk

Trinity Episcopal Church Whitinsville, MA