

Trinity Episcopal Church Vestry Meeting Agenda  
October 8, 2019 – 7:00 PM at Trinity Church, Whitinsville

Roll Call: Mitch Palmer, Jerry Snook, Janet Oliver, Karen Lekas, Donna Chiacchia, Melanie Brundage, Sue VanderZicht (by Phone)

Guest: None

Apologies: Jay Taintor

Disposition: Quorum assembled; Junior Warden – Remote; Standard procedure for Vestry voting

**Vestry Meeting**

1. Open in Prayer: Mitch Palmer
2. Devotions: Karen Lekas
  - a. Sing your thanks to the Lord
  - b. There are more songs about Jesus Christ than any other topic
  - c. You need music to survive and be restored
  - d. Casting Crowns – “Nobody” ; Karen played this worship music while we followed along with the lyrics; Lyrics by Matthew West, Bernie Hermes, John Hall
  - e. Excellent devotion approach and topic – thanks Karen!
3. Devotions for November: Melanie Brundage
4. Confirmed next meeting dates for Vestry (Tuesday, November 12th and Executive (As Required)
  - a. Executive meetings are conducted via teleconference on an as needed basis
5. Minutes from September meeting
  - a. Motion to approve Jerry Snook; Second Janet Oliver; Vote of the Vestry - Approved
6. Senior & Junior Warden Notes – No Report
7. Treasurer’s Report and Financial Matters: Karen Lekas
  - a. Bank statements arrived today; September report will be reviewed and approved by email
8. Diocese and Regional Ministry
  - a. Safe Church Training attended by Mitch, Sue, Donna; certificates on file in the office
    - i. Favorable review of training; everyone is all set for at least 3 to 5 years
  - b. Small Church workshop attended by Donna (until noontime) and Jerry (full day)
    - i. Favorable review of content; general discussion about “welcoming” new members and how is that truly accomplished
    - ii. Noted: One other small parish was able to resolve their clergy openings with a parishioner from their parish
  - c. The Intentional Journey Roadmap Workshop conducted on September 29<sup>th</sup>
    - i. Minutes distributed on October 4<sup>th</sup>
    - ii. Senior Wardens voted to continue program
      1. Consultant Note: When time permits, a Vestry and Wardens vote is considered more inclusive, however, in order to expedite program progression, an executive vote is sufficient.
    - iii. “Series” of workshops scheduled, starting with one and may be up to four
    - iv. Trinity, October 20<sup>th</sup> and St. John’s, November 13<sup>th</sup>
      1. Trinity: Invites with RSVP to be sent out to pledging members in the local area
      2. St. John’s: Dedicating their next Vestry meeting to the workshop
        - a. St. John’s was advised that workshops typically take more than 90 minutes; At least 2 hours and as much as a full day (7 hours)

### **Committees and Reports**

1. Buildings and Grounds: Sue VanderZicht
  - a. Bids for lawn mowing and snow removal to be put on the website
  - b. RFP to local vendors; Notably Northbridge is a FB page that we can use as well as our own
  - c. Noah wants to take the riding lawn mower off – site to be used for the Sutton Water Company
    - i. Decision: Let Noah use the lawn mower but he needs to return it after each use
    - ii. Mitch made a motion: Noah may have the lawn mower for the rest of the mowing season to be returned by 12/2/2019. If there are any repairs necessary, Noah will be responsible for them. Donna seconded the motion. Vestry approved.
    - iii. Mitch will communicate to Noah
2. Outreach/ Stewardship & Contributions/ Time and Talent Program/ Evangelism
  - a. Received a card from Todd Buckley thanking us for support and prayer
  - b. Contribution to the Northbridge Fire Department
    - i. Vestry voted to donate \$100 to the Northbridge Fire Department
3. Search Committee/Business Transformation Strategy
  - a. It is anticipated that the BTSD, its implementation, and results should be completed by end of Q2-2020 (June 2020)
4. Capital Campaign
  - a. All activity deferred; focus will be on The Intentional Journey Program: Building a Business Transformation Strategy
5. Communications (Website, Tidings, Bulletin, FB, Correspondence to the Parish)
  - a. New website for Trinity01588.com is complete with SSL certificates
  - b. Website has double security on taking payments for pledges, donations, event tickets
  - c. A text message will be sent to the Vestry a “friendly reminder” about Vestry meetings from the Senior Warden
6. Worship/ Music/ Altar Guild/ Acolytes/ Ushers/ Readers/LEMs
  - a. Should we add a Saturday service?
  - b. Proposed:
    - i. Saturday at 5:00PM in addition to the Sunday Service
    - ii. Evening Prayer – no communion; spoken; no choir
    - iii. Try it for just one month starting second Saturday of November the 9<sup>th</sup>
  - c. To be announced on FB and website
7. Pastoral Care
  - a. Al Holden continues to visit folks at Beaumont
8. Hospitality
  - a. Our biggest fund raiser, the Annual Billsbury Bake-off with be on November 16
  - b. Need to verify with the auctioneer, Al Holden
  - c. Tickets will go on sale via the website, to be advertised via Facebook and announced that tickets at the door are available; Ticket purchases will be limited to 80 – this is the max we can fit in the undercroft
9. Christian Education (children, adults)
  - a. Christian Ed has been redirected to Scouting but still covers some education necessary for Confirmation, as well as traditional children’s Christian ed.
10. Admin and Office
  - a. Business as usual; Cathy will help Father George with some light admin. duties

Closing Prayer – Lord’s Prayer

Meeting adjourned 8:30PM

Respectfully submitted, Donna L.K. Chiacchia

Clerk, Trinity Episcopal Church, Whitinsville, MA