

1. Roll Call – Father John Stubbs, Tom Stone, Todd Buckley, Mitch Palmer, Karen Lekas, Donna Chiacchia
  - a. Apologies: Melanie Brundage and Janet Oliver
2. Devotions: Group Discussion
3. Select leader for devotions October: Donna Chiacchia
4. Confirm next meeting dates for Vestry (October 10<sup>th</sup>) and Executive (October 5<sup>th</sup>)
5. Minutes from last meeting – Reviewed; Mitch made a motion to accept, Todd seconded - approved

### **Committees and Reports**

1. Diocese and Regional Ministry with St. John's, Millville
  - a. Changed service times: 8:30 Millville and 9:45 Trinity
  - b. Christmas Eve is Sunday; Suggestion: Supply priest for 8:30 AM service at St. John's and Father John at 9:45 AM Trinity – 7:00 PM Service at Trinity
  - c. No Christmas Day service
2. Outreach/ Stewardship & Contributions/ Time and Talent Program/ Evangelism
  - a. Corn Roast/Sunday School Kick-Off for Christian Education
  - b. Stewardship Campaign – Tom and Mitch to send out a letter 2<sup>nd</sup> week of October
3. Capital Campaign
  - a. Distribution of Funds in CCF Checking Account – keep in for when we resume campaign and can show corporations that we have raised a good amount of money that they can match
  - b. Fund Raise by Letter – In the Spring a letter to make an annual contribution to CCF
4. Communications (Website, Tidings, Bulletin, FB, other)
  - a. Tidings articles are due on September 19<sup>th</sup>
5. Worship/ Music/ Altar guild/ Acolytes/ Ushers/ Readers
  - a. See Executive Notes
  - b. Altar Guild will need more help; Nancy needs assistance
  - c. Tina open to doing concerts on some type of frequency
6. Pastoral Care and Hospitality
  - a. Pastoral Care is being conducted by telephone
  - b. Please let father John know if someone wants to be called
7. Christian Education (children, adults)
  - a. Curriculum will include a visit for Heifer International and a Bible in comic book format
  - b. Christmas Pageant Date – TBD – Christmas Eve Sunday or Sunday before
8. Admin and Office
  - a. Cathy and Donna continue to maintain office/admin duties
9. Buildings and grounds
  - a. Kitchen and Undercroft – may need some assistance for Joyce
  - b. Donna to reach out to housekeeping service for deep fall cleaning to get started back up
  - c. Donna will provide this as a gift to the parish
10. Treasurer's Report and Financial Matters
  - a. June, July, August reviewed
  - b. We are in the black
  - c. Donna C made a motion to approve – Tom Stone 2<sup>nd</sup> - approved
11. Notes from the Executive
  - a. Meeting on September 9<sup>th</sup> attended by Father John, Tom Stone, and Todd Buckley
  - b. Sign changed to reflect new service time
  - c. Schedule of Services set through December with Father John and Mitch Palmer

- d. Mitch will be leading services and supply clergy will also be utilized; to be discussed
    - i. Need supply clergy the end of October 29<sup>th</sup> and January 7<sup>th</sup>, 2018
  - e. Trinity will have evening Christmas Eve service on Sunday, December 24<sup>th</sup>; there will be no Christmas day service; to be discussed with Vestry
  - f. Tina Luce will be part of occasional (Quarterly) concerts (Concert Series?) versus monthly Sunday Services; To be discussed
  - g. Contemplative Service will not be part of the 4<sup>th</sup> quarter schedule; to be discussed with Vestry
  - h. Bishop's visit scheduled for April 29<sup>th</sup>; to be discussed – individual visits or joint with St. John's
  - i. If with St. John's then Trinity will go to early service at St. John's – no 9:45 AM service at Trinity
12. Closing Prayer – Lord's Prayer
- a. Father John thanked us for being a great Vestry and how happy he has been serving us