

1. Roll Call –Tom Stone, Mitch Palmer, Melanie Brundage, Jay Taintor, Donna Chiacchia
 - a. Apologies: Janet Oliver, Todd Buckley, Karen Lekas
2. Devotions: None this month – Donna “spaced out” ☹
3. Select leader for devotions November: Donna Chiacchia
4. Confirm next meeting dates for Vestry (November 14th) and Executive (November 9th)
5. Minutes from last meeting – Reviewed; Mitch made a motion to accept, Jay seconded - approved

Committees and Reports

1. Diocese and Regional Ministry with St. John’s, Millville
 - a. Changed service times (8:30 at St. John’s in Millville and 9:45 at Trinity) are working well so far
 - b. Proposing for All Saints service that Father George come on November 5th
 - c. October 29th will be a fifth Sunday and usually we have a supply priest but because we are asking Father George to come for November 5, (first Sunday of the month Morning Prayer), we elected to reverse the order of the services. Mitch will contact Father George.
 - d. Christmas Eve is Sunday; Suggestion: Offer to St. John’s either the regular 8:30 AM service or a 5:00 PM service; Father John at 7:00 PM Service at Trinity
 - e. No Christmas Day service – agreed to by both congregation
2. Outreach/ Stewardship & Contributions/ Time and Talent Program/ Evangelism
 - a. Excellent letter for Stewardship was sent to all parishioners
 - i. Reminder that we need volunteers for LEMs, Altar Guild, Vestry, Ushers
 - b. Pledges are starting to come in – testimony will be on Sunday, October 22nd
 - c. Corn Roast/Sunday School Kick-Off for Christian Education was successful and raised \$200+ for the Sunday School program
 - d. Trinity is being asked to volunteer space (only) for the Shelter (November – March) one day a week
 - i. We are going to invite the representative from the Blackstone Valley Methodist Church to explore this opportunity
 - ii. Research will be done by Tom Stone and Mitch Palmer to understand liabilities and formulate questions to ask shelter representation
3. Capital Campaign – No Report
4. Communications (Website, Tidings, Bulletin, FB, Correspondence to the Parish)
 - a. Mitch Palmer will be composing a letter to the parish regarding the formation of the Search Committee; this correspondence schedule to go out sometime the week of October 23rd
 - b. We have been getting a lot of “views” on the Facebook page
 - c. Consistent advertising of a Sunday “event” (a.k.a. the Trinity 9:45 am service) helps get “views” and “likes”
5. Worship/ Music/ Altar guild/ Acolytes/ Ushers/ Readers
 - a. General discussion about worship provided some insight as to how the congregation is doing with our current transition period
 - i. Various insights were shared; discussion was earnest and rational; transition is not easy and especially with our specific circumstances compounding this period of search time

- ii. The silver lining is that we have an opportunity to transform ourselves and these discussions are very helpful to our future success
 - b. A suggestion was made that the service music include more worship and praise music and utilize more selections from LEVAS and the Trinity songbook – to be further discussed
 - c. Discussed a letter being sent out about getting some more volunteers for Ushers, LEMs, Readers, Acolytes, Altar
 - d. Donna to follow-up with Cathy regarding Worship schedule and schedules for Ushers, LEMs, Readers, Acolytes, Altar
- 6. Pastoral Care and Hospitality
 - a. Suggestion made to explore a more formalized schedule of who could take communion to the parishioners at Beaumont and shut-ins
 - b. Donna to follow-up with Janet regarding schedule for Coffee Hour
 - c. Announcement to be steady state inside of the bulletin and part of the order of service i.e. “Invitation to Fellowship”
- 7. Christian Education (children, adults)
 - a. Curriculum is being very well received by the children and teachers
- 8. Admin and Office
 - a. Cathy and Donna continue to maintain office/admin duties
- 9. Buildings and Grounds
 - a. Kitchen and Undercroft – Joyce has started back up on Saturdays; she mentioned that so far she does not need any help (per se) but it is always welcomed 😊
- 10. Treasurer’s Report and Financial Matters
 - a. (Suggestion) Delta between the cost of Father John’s salary and benefits versus supply priest cost will be put into the Endowment on a monthly basis; this requires further discussion with Karen at the next meeting
 - b. Treasurer’s Report: Donna C made a motion to approve – Tom Stone 2nd – approved
- 11. Notes from the Executive
 - a. No report for October
- 12. Closing Prayer – Lord’s Prayer
 - a. Meeting adjourned at 8:45 PM

Respectfully submitted,
Donna Chiacchia, Clerk, Trinity Episcopal Church, Whitinsville, MA